

# Customer Credit/Debit Card Authorization Form

**A**

**Please Enter Your Property Tax Account Number(s) in column A; and Current Amount(s) Due in column B.**  
(Please verify that the amount due is according to the current property tax bill).

**Account Number** (One Tax Acct. No. per line)

1. \_\_\_\_\_ \$ \_\_\_\_\_  
 2. \_\_\_\_\_ \$ \_\_\_\_\_  
 3. \_\_\_\_\_ \$ \_\_\_\_\_  
 4. \_\_\_\_\_ \$ \_\_\_\_\_

**5. Subtotal** (Add the amounts shown in column B here) . . . . . \$ \_\_\_\_\_

**6. \*Add Processing Fee of 2.5%**  
(Multiply Subtotal by .025 or Add \$2.00--whichever is more) . . . . . \$ \_\_\_\_\_

**7. Total Amount Due** (Add lines 5 and 6) . . . . . \$ \_\_\_\_\_

If line 6 is left blank or if the wrong 'Processing Fee Amount' is entered, the Tax Collector's Office will automatically enter the correct amount (2.5% of the 'Subtotal' or \$2.00, whichever is more). If this occurs, it will change the 'Total Amount Due' reflected on your credit card billing statement.

*\*NOTE: Credit/debit card users pay a processing fee of 2.5% or \$2.00, whichever is more. This fee is associated with credit/debit card transactions and is not meant to defray any other costs.*

**B**

**\$ Amount Due** (for each Tax Account)

**Important**

**Credit/debit cards must display the logo of one of the major credit cards shown below.**

**Please check one.**

- Master Card**     **American Express\***  
 **VISA**             **Discover**

\_\_\_\_\_  
*Print Your Name (as it appears on your credit/debit card)*

\_\_\_\_\_  
*Credit/Debit Card Number*

\_\_\_\_\_  
*3 digit or 4 digit Verification Number (See back or front\* of card)*

\_\_\_\_\_  
*Exp. Date on Credit/Debit Card*

\_\_\_\_\_  
*Your Signature*

\_\_\_\_\_  
*Your Telephone Number*

(Full Bleed) Individual Panels will trim to 8.5" X 3.5"