

Fiscal Year 2024-2025

2025

Leon County Tax Collector

Annual Report



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MESSAGE

FROM THE TAX COLLECTOR



October 29, 2025

Leon County Board of County Commissioners

Tallahassee, Florida

As we end the 2024-25 Fiscal Year, I am pleased to submit the annual report of the Office of the Leon County Tax Collector stating excess revenues for the fiscal year. The report is required by 218.36(1)(2), Florida Statutes.

The mission of the Office of Leon County Tax Collector is to perform our duties with professionalism and integrity, with an emphasis on innovation and technology to provide exceptional service to our customers. In keeping with this mission, we continued research on the use of dealer lockers and began implementation at the year end. The lockers will provide convenience to our automobile dealers including access around the clock. Also, we purchased an "in office" kiosk which will provide print on demand registrations with anticipation of having a stand-alone kiosk in every service center.

Once again, the office earned the Financial Services Excellence Legacy Award. The award is one of the highest distinctions awarded by the Florida Tax Collectors Association in recognition of on-going excellence in innovation and automation. Our office implemented ACH verification to reduce the number of incorrect account information occurrences.

As tax collector for Leon County, my staff and I will continue to identify opportunities to improve the effectiveness and efficiency of operations. The office continues to operate as fee-based office, operating on income derived from mandated commissions and fees for the respective services rendered to customers. The 2024-25 Fiscal Year results in a total of \$976,399.33 reported as earned but unspent income. This amount has been distributed to the taxing authorities we serve in proportion to their share of the commissions paid.

It continues to be a pleasure to serve the citizens of Leon County as tax collector.

Sincerely,

A handwritten signature in black ink that reads "Doris H. Maloy".

Doris H. Maloy

Tax Collector

maloyd@leoncountyfl.gov

EXECUTIVE TEAM



Harold Uzzell

General Administration has an assortment of responsibilities. The department is responsible for LCTC's security, management information systems, and its website. Also, it is responsible for the design and development of marketing components to promote LCTC programs and activities, maintains LCTC facilities for maintenance concerns and general up-keep, and maintains company vehicles. In addition, General Administration ensures the timely flow and distribution of daily interoffice mail and packages through Courier Services and monitors LCTC's performance measures utilizing SUCCESS, an internal reporting tool, and monitors all contractual obligations for LCTC.



Hazel Huggins

The Tax Administration Department manages the certified tax roll and oversees the billing and collection of ad valorem and non-ad valorem taxes. The department ensures that all tax bills and informational materials are prepared and mailed accurately and on schedule, maintaining the highest standards of compliance and transparency throughout the process.

During the year, the department efficiently conducted tax certificate sales for delinquent real estate accounts and advanced the collection of tangible personal property taxes through the warrant process. Tax Administration also administers the Tourist Development Tax on short-term rentals of six months or less, supporting essential local services and community development.



Jason Seber

Operations is responsible for daily customer transactions and phone inquiries, including on-line, by mail, by phone, at the kiosk, or in-person at a customer service center. Services include property tax collection, vehicle and vessel registrations, title transfers, driver licenses, state identification cards, hunting and fishing licenses, concealed weapon permits, and birth certificates. To carry out these services, we partner with the Department of Highway Safety and Motor Vehicles, Department of Health, Florida Fish and Wildlife Conservation Commission, Department of Agriculture and Consumer Services, and local county taxing authorities.



Jaime Duggar

Finance is responsible for obtaining and handling all monies on behalf of LCTC and is responsible for establishing appropriate internal controls to provide reasonable assurance about the operating effectiveness office activities, including daily account record keeping that entail reconciling the financials of the office. In addition to the traditional roles of handling the payroll, income, and expenses, finance's responsibilities also include human resource activities and economic analysis to improve key business strategies. Also, Finance plans and implements LCTC's financial year budget which is essential in planning and providing informed decisions critical to expansion, such as staff training and facilitating organizational goals.

TEAM RECOGNITION



Innovation & Automation are hallmarks of the most efficient government agencies and are integral to the success of Florida Tax Collector Offices. To be considered for the Excellence in Financial Operations Award by the Florida Tax Collector Association, applicants are required to submit an example of a practice or procedure that utilizes a newer concept or innovation and provides detail how this innovation either increased productivity, decreased cost/expenses, or generated additional revenue. The innovation is limited to the area of finance but could include functions of the other departments so long as the activity increases the bottom line for the organization or increase the efficiency of the finance

department in a measurable manner.

As a result of a rigorous review by an independent panel of senior financial executives throughout Florida, our office once again earned one of the highest honors the Florida Tax Collectors Association bestows upon its members, The Legacy Award for Continued Excellence in Financial Operations. This recognition is earned for on-going excellence in Innovation & Automation, Customer Focus, Budgeting and a perfect Financial Audit. Specifically, the Office of the Leon County Tax Collector submitted an application detailing the implementation of ACH verification. This new method reduced the number of

incorrect account information occurrences, failed payments due to closed or inactive accounts, non-sufficient fund occurrences, and unexpected fees from returned payments, chargebacks, and account validation Tax Collector Maloy along with Chief of Finance, Jaime Duggar accepted the award at the 2025 Annual Florida Tax Collector Association Conference.

Employee Excellence

and Recognition Program



Employee Awards for 2024 - 2025

Above and Beyond

Alice Palmer

Dependability Awards

Cyndi Reinhart

Duane Brown

Jason Kirkley

Lamika Madison

Samaria Seabrooks

Volunteer of the Year

Camilya Highland

Shining Stars

October - December 2024

Metro 8

Quantavius Smith

Mailroom

Randy Crisp

Lake Jackson

Myra Garcia

Road Test

Latasha Coleman

Southside

Canaan Seabrooks

Dealer Center

Ashley Wytaske

New Employee

Lamika Madison

Communications

LaTweet Gardner

January - March 2025

Metro 8

Marisa Brown

Mailroom

Drake Conrad

Lake Jackson

Tara Young

Road Test

Patrick Chastain

Southside

Brandy Lamy

Dealer Center

Jermari Wright

New Employee

Lamika Madison

Communications

LaTweet Gardner

Metro 4th Floor

Grace Valdez

April - June 2025

Metro 8

Marisa Brown

Mailroom

Drake Conrad

Lake Jackson

Myra Silva

Road Test

Patrick Chastain

Southside

Latoshia Soloman

Dealer Center

Jermari Wright

New Employee

Lamika Madison

Communications

Kelly DiMinno

Metro 4th Floor

Camilya Highland

July - September 2025

Metro 8

Quantavius Smith

Mailroom

Randy Crisp

Lake Jackson

Latasha Coleman

Road Test

Mario Whitaker

Southside

Canaan Seabrooks

Dealer Center

Raneshia Regan

New Employee

Justin Lemon

Communications

LaTweet Gardner

Metro 4th Floor

Alexandria Maloy

COMMUNITY ENGAGEMENT 2024-25



2024 North Florida Fair

2025 Leon Works Career Expo



Senior Lunch and Learn



2025 National Blue & Green Day



2025 Lauren's Kids Walk



2025 Relay for Life



FAMU Homecoming Parade



The Leon County Tax Collector's Office actively participated in a range of community events throughout the fiscal year, with a goal to increase public awareness of our services, strengthen partnerships, and support local initiatives. Our involvement reflects our ongoing commitment to civic engagement and community education.

- **2024 FAMU Homecoming Parade:** Celebrated local culture and connected with the Tallahassee community during FAMU's annual parade.
- **2024 North Florida Fair:** Engaged with fair participants to answer public questions about driver licenses, vehicle registration, and other services our office provides.
- **2024 Winter Festival:** Participated in the annual Winter Festival parade with decorated vehicles and candy giveaways.
- **2025 Leon Works Career Expo:** An event aimed to connect employers, education partners, and students to highlight career pathways and the roles available within county government.
- **2025 Relay for Life:** Participated to honor cancer survivors and support caregivers while sharing resources and community service information.

- **2025 Lauren's Kids Walk in My Shoes:** Joined the walk to help raise awareness of child sexual abuse prevention.
 - **2025 National Blue & Green Day for Donate Life Florida:** Participated by wearing blue and green to promote organ donation awareness.
 - **Senior Lunch and Learn Events (Monthly Attendance):** Engagement with local seniors each month to provide valuable information and resources related to our services.
 - **Tallahassee Veterans Legal Collaborative at the American Legion, Post 13 Events (Monthly Attendance):** Supported a recurring free legal clinic for veterans to address driver license and related legal concerns, offering information to assist with reinstating licenses.
- Throughout the year, the Tax Collector's Office continued collaborations with organizations such as Donate Life Florida, Lauren's Kids, and the Florida Breast Cancer Foundation. These partnerships help expand community awareness and provide outreach materials, including mannequin shirts and educational displays, for all office locations.

Employee of the Year

Q and A with the 2024-25 “Employee of the Year”

John Duggar, IT Systems Manager

What personal characteristic do you feel played the greatest role in you getting this award?

I would say dedication. My work is a reflection of me, so I strive to perform at a high level and be the best that I can be every day.

Tell me your thoughts on receiving this award?

I'm grateful that my efforts are noticed and I appreciate this honor.



Leader of the Year

Q and A with the 2024-25 “Leader of the Year”

Shebra Redding, Communications Manager

What personal characteristic do you feel played the greatest role in you getting this award?

My approach, showing empathy, being engaged with my team, consistently communicating our goals and showing confidence in them and being someone they can trust.

Tell me your thoughts on receiving this award?

It was an absolute honor to receive the award. This revealed to me that my team respects and trusts me as a confident leader despite difficult circumstances. Winning this award is a real honor. I'm truly humbled and grateful for being nominated. There is nothing more rewarding than coming to work in an environment that fosters love and a positive working relationship with your team.



Accomplishments & Highlights

The Leon Tax Collector's office continually strives to provide cutting edge services to our customers. We have been very busy working to increase the level of service we provide to the customers we serve. See below a list of some of the projects along with photos.

- Completed expansion project for Southside location parking lot to accomodate the relocation of our Road Test office.
- Began implementation of a self-service kiosk for same day renewal pick-up to explore having a stand alone kiosk in every center.
- Began research to implement lockers for dealers to allow access around the clock. The lockers are being installed at the Lake Jackson Dealer Center.
- Produced two new episodes of "Tax Talk" Podcast which discussed in episode 1- "Tax Certificates and Tax Deeds" and in episode 2 - "Drivers License changes and Real ID Compliant."



Completed parking lot at Southside.



Completed parking lot at Southside.



My Easy Gov Kiosk.



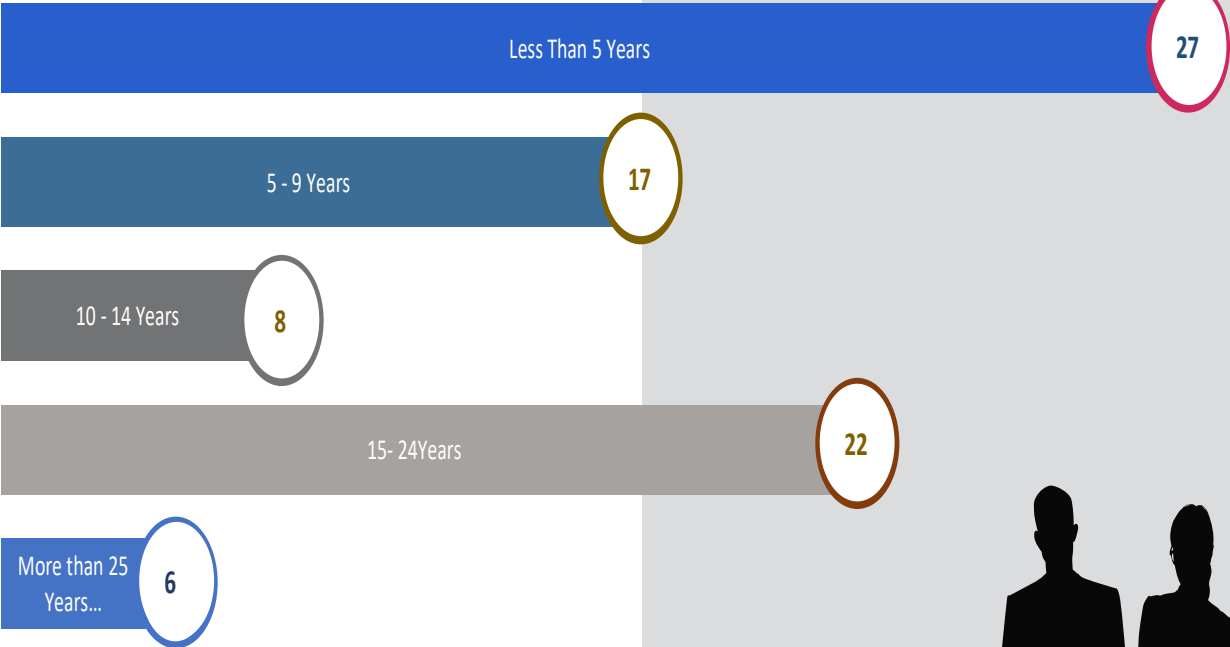
Proof of Lockers coming to Lake Jackson.



Produced 2 episodes this year.

Employee Demographics

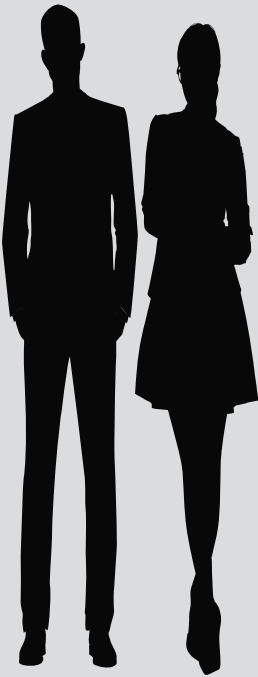
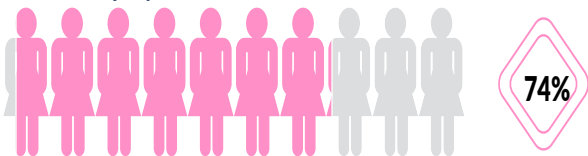
Total Employees by Tenure



Male Employees



Female Employees



General -Revenue & Other Credits

Agency Fund Collection
PERIOD ENDED SEPTEMBER 30, 2025

LEON COUNTY TAX COLLECTOR

GENERAL REVENUES AND OTHER CREDITS

Account No.	Description	Amount	Category Totals
Government Fees & Other Credits			
341.803	Hunting and Fishing Licenses (FFWCC)	531.50	531.50
341.812	Birth Certificates (DOH)		0.00
341.815	Concealed Weapons (FDACS)	15,280.00	15,280.00
341.835	Tourist Development Tax	196,148.74	196,148.74
341.807	Driver License Fees	697,194.20	
341.810	DMV Fees	1,148,485.51	
341.840	Sales and Use Tax from Motor Vehicle	6,223.84	
	Motor Services (DHSMV)		1,851,903.55
341.855	Partial Pay	0.00	
341.862	City	435.33	
341.863	Piney Z	13,029.12	
341.864	Capital Region CDD	110,375.37	
341.865	Canopy / Fallschase CDD	28,714.27	
341.866	Fred / FL Resiliency Energy Dist	9,650.60	
341.880	Tax Redemptions & Certs	574,281.68	
341.882	Delinquent TPP	18,617.90	
341.904	Real Estate Advertising / TPP Advertising	36,830.92	
341.867	Children Services Council	170,529.43	
341.89	County Spec Assessment	2,491.00	
341.852	County Non Advalorem Assessment	195,259.40	
	Property Tax and Assessments		1,160,215.02
341.802	Out of Business Permit	0.00	
341.809	Auto Data Direct/Share	0.00	
341.811	Mail Fees	141,291.45	
341.901	Return Check Fees	4,007.07	
341.903	Miscellaneous Fees	8,710.52	
341.906	Overage From Trust Account		
	Miscellaneous		154,009.04
	Total	3,378,087.85	3,378,087.85
Interest Earnings			
361.100	Interest - Banks	36,508.75	
361.200	Interest - SBA	0.00	
	Total	36,508.75	36,508.75
County & Local Commissions			
341.850	County Commissions	7,264,723.44	
341.870	School	0.00	
341.860	NWFWMD	10,694.56	
	Total	7,275,418.00	
TOTAL REVENUES AND OTHER CREDITS			10,690,014.60

General -Expenditures & Other Debits

General - Expenditures and Other Debits (PERIOD ENDED SEPTEMBER 30, 2025)

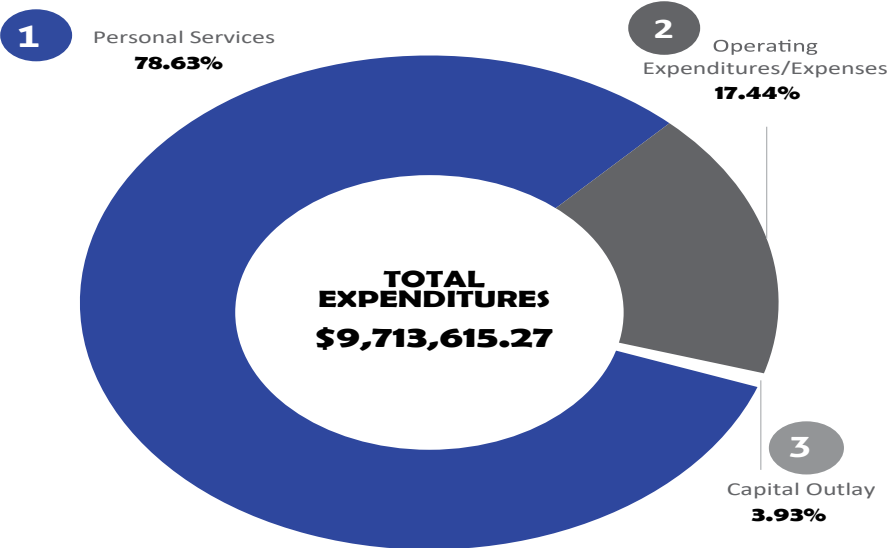
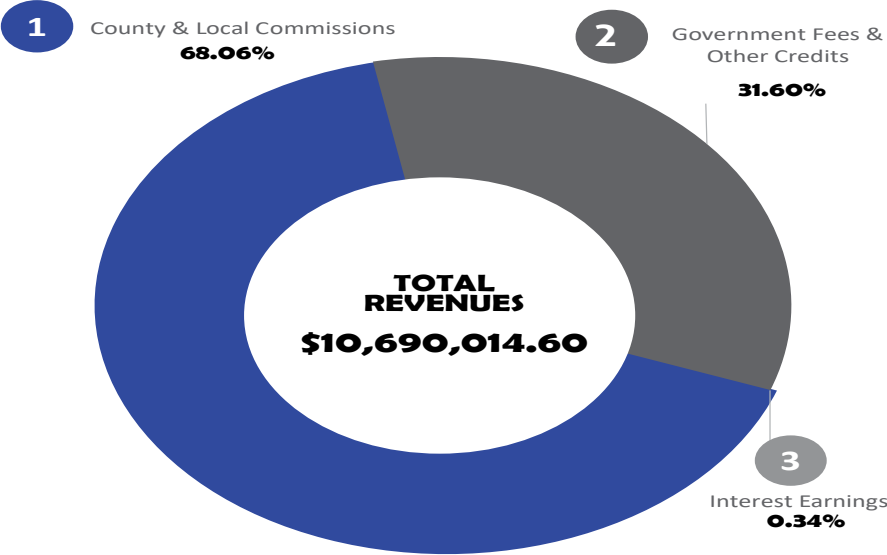
Account No.	Description	Amount	Category Total
Personal Services			
513.1100	Executive Salaries	\$ 204,324.00	
513.1200	Regular Salaries and Wages	\$ 4,539,464.92	
513.1300	Other	\$ 355,192.03	
513.2100	FICA	\$ 379,373.02	
513.2251	Retirement - Official	\$ 25,831.65	
513.2252	Retirement - Employees	\$ 511,285.77	
513.2253	Retirement - Senior Management	\$ 145,550.00	
513.2254	Retirement - Drop Employees	\$ 80,387.43	
513.2255	Retirement - UA - Non Renewable	\$ 1,866.14	
513.2351	Life and Health Insurance	\$ 1,368,951.83	
513.2451	Workers Compensation	\$ 25,731.17	
513.2551	Unemployment Compensation		
Total			\$ 7,637,957.96
Operating Expenditures/Expenses			
513.3154	Legal Services	\$ 25,762.50	
513.3451	Contracted Services	\$ 132,821.30	
513.4051	Travel	\$ 16,667.27	
513.4151	Telephone	\$ 27,189.56	
513.4251	Postage	\$ 205,611.24	
513.4351	Utilities	\$ 46,441.89	
513.4451	Rental & Lease - Office Equipment	\$ 10,888.69	
513.4453	Rental & Lease - Office Space	\$ 633,946.36	
513.4454	Rental & Lease - EDP	\$ -	
513.4551	Auto Insurance	\$ 4,913.00	
513.4559	Bonds/Notaries	\$ 100.00	
513.4651	Repairs and Maint. - Office Equip.	\$ 5,299.49	
513.4652	Repairs and Maint. - Vehicles	\$ 1,203.58	
513.4653	Repairs and Maint. - Office Space	\$ 8,029.97	
513.4654	Repairs and Maint. - EDP	\$ 373,220.19	
513.4751	Printing and Reproduction	\$ 70,542.90	
513.4851	Promotional	\$ 16,812.77	
513.4951	Legal Ads	\$ 19,699.20	
513.4952	Banking Charges	\$ 619.44	
513.5159	Office Supplies	\$ 63,969.46	
513.5251	Fuel & Lube	\$ 2,867.16	
513.5255	Comp Software	\$ -	
513.5451	Books	\$ 1,950.00	
513.5453	Education	\$ 13,551.50	
513.5454	Dues/Memberships	\$ 11,915.09	
Total			\$ 1,694,022.56

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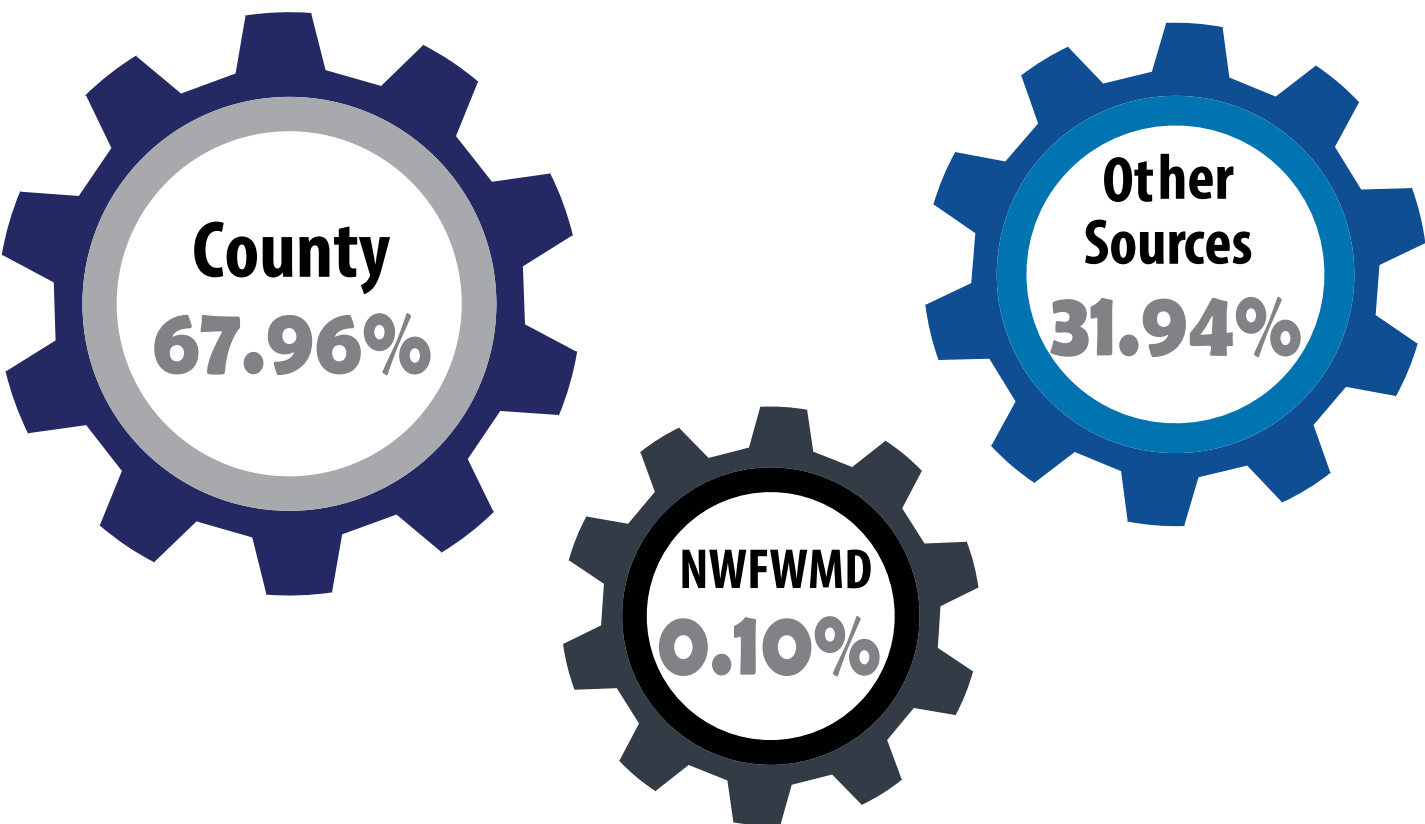
Total - Revenues & Total Expenditures

Account No.	Description	Amount	Category Total
Capital Outlay			
513.6151	Land	\$ 300,000.00	
513.6452	Office Furniture	\$ 13,150.10	
513.6453	Office Equipment	\$ 24,640.00	
513.6454	Vehicles	\$ 43,844.65	
Total			\$ 381,634.75
TOTAL EXPENDITURES AND OTHER DEBITS			\$ 9,713,615.27
UNEXPENDED FEES			\$ 976,399.33

Personal Services	\$ 7,637,957.96
Operating Expenditures/Expenses	\$ 1,694,022.56
Capital Outlay	\$ 381,634.75



Distribution of Unexpended Fees



County ||||| \$975,422.91

Other Sources ||| \$0

NFWWMD | \$976.40

School \$0

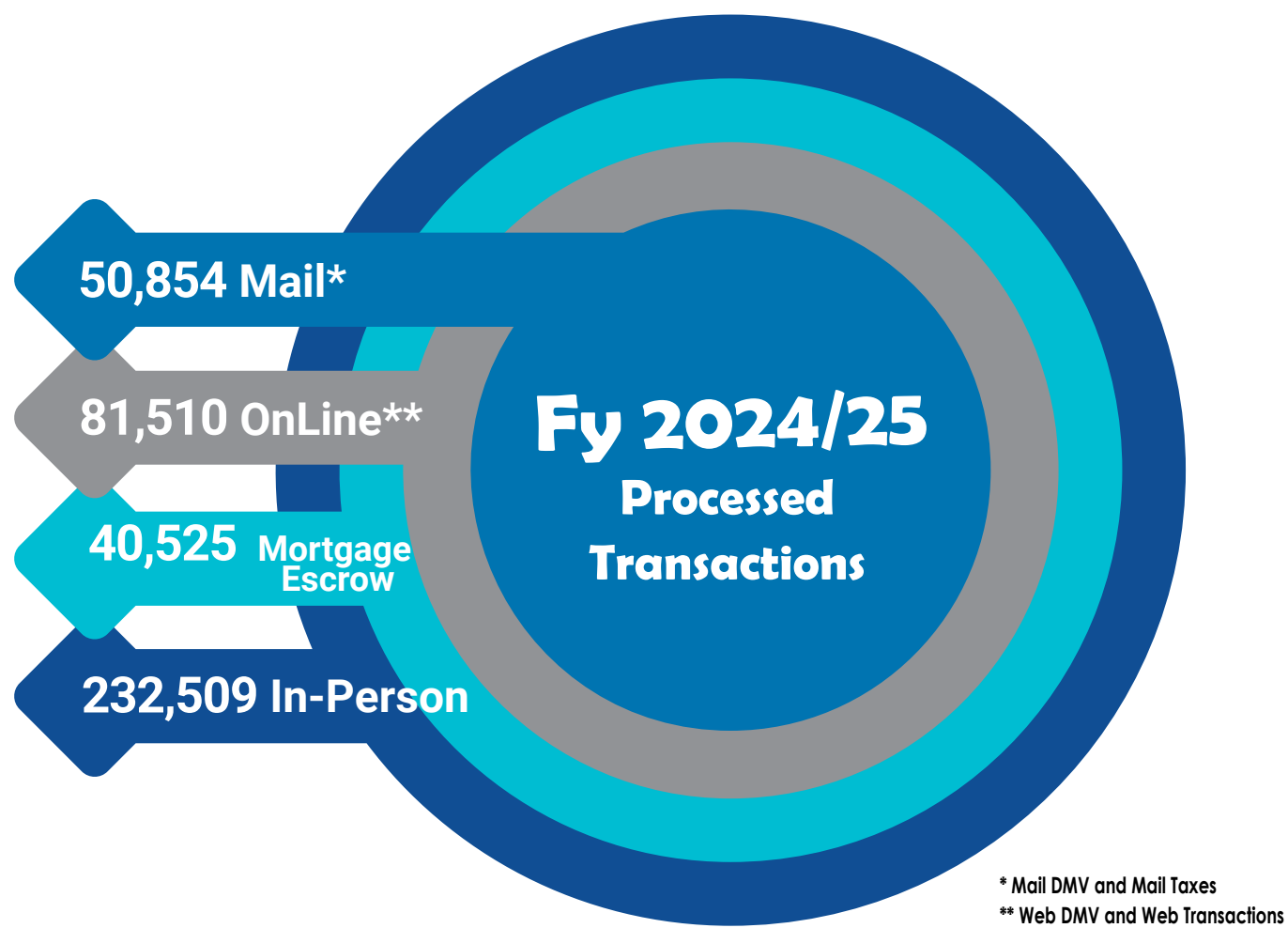
\$976,399.33

Primary Collections

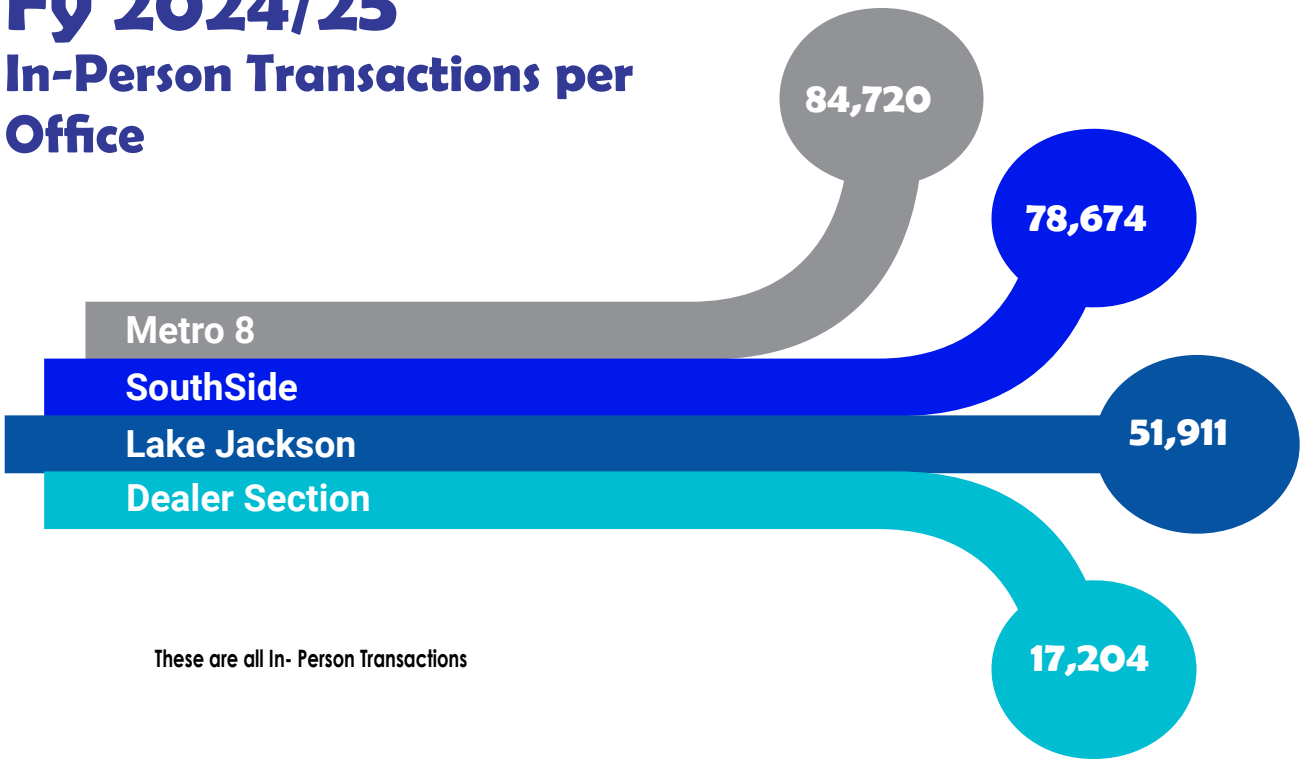
Primary Collections		
Period Ending September 30, 2025		
Property Taxes	\$462,379,761.70	90.00%
Tax Certificate Sale	\$9,272,283.80	1.80%
Tourist Development Tax	\$9,807,419.61	1.91%
Hunting & Fishing License	\$18,349.75	0.00%
Birth Certificates	\$-	0.00%
Concealed Weapons	\$77,688.00	0.02%
Motor Vehicle Transactions	\$22,439,382.73	4.37%
Driver License	\$3,654,527.81	0.71%
Sales Tax - Motor Vehicle	\$6,085,847.26	1.18%
TOTAL	\$513,735,260.66	100.00%

* Collections do not include transactions that do not result in a distribution activity or that relate to corrections or refunds.

Customer Data



Fy 2024/25 In-Person Transactions per Office



2025-2026 Budget Summary by Appropriation Category

Leon County

Appropriation Categories ▼	Actual Expenditures 2023-2024	Approved Budget 2024-2025	Actual Expenditures June 30, 2025	Request 2025-26	Increase/decrease		Amount Approved 2025 - 26	Increase/decrease	
					Amount	%		Amount	%
Personnel Services	\$7,170,584	\$8,098,827	\$5,595,008	\$8,847,731	\$748,904	9.25%	\$8,849,643	\$750,816	9.27%
Operating Expenses	\$1,683,313	\$1,901,462	\$1,198,523	\$1,919,563	\$18,101	0.95%	\$1,919,563	\$18,101	0.95%
Operating Capital Outlay	\$386,960	\$40,000	\$311,803	\$43,000	\$3,000	7.50%	\$43,000	\$3,000	7.50%
Total Expenditures	\$9,240,857	\$10,040,289	\$7,105,334	\$10,810,294	\$770,005	7.67%	\$10,812,206	\$771,917	7.69%
# of Positions		89		89	0	0.0%	89	0	0.00%

Phone: (850) 606-4700

Email: webtax@leoncountyfl.gov

Web: www.leontaxcollector.net

Mailing Address:

Office of Doris Maloy

Tax Collector

Leon County-Florida

P.O. Box 1835

Tallahassee, Florida

32302-1835

